

Student Petition

ACADEMIC REQUESTS ONLY



Received by Division		Received by Registrar	
Date	Initials	Date	Initials

Obtain recommendations from adviser and instructor/discipline/division/committee. Submit completed form to appropriate division office.

Name _____ ID# _____ Major _____

Campus Box# _____ Email _____

Request:

Reason:

Student's Signature _____ Date _____

Recommendation By Adviser

Adviser's Signature _____

Recommendation By Instructor/Discipline/Division/Committee

Signature _____

FOR OFFICE USE ONLY

- VERIFICATION OF REQUEST:
- ADD CLASS LATE
 - DROP CLASS LATE
 - CHANGE LG TO PF BASIS LATE
 - CHANGE PF TO LG BASIS LATE
 - SUBSTITUTE COURSE FOR GENERAL EDUCATION
 - SUBSTITUTE COURSE FOR MAJOR REQUIREMENT
 - COUNT EXTRA PE OR ENSEMBLE CREDIT TOWARD GRAD
 - WAIVE REQUIREMENT
 - TAKE OVER 18 HOURS ()
 - PARTICIPATE IN COMMENCEMENT

- ACTION:
- APPROVED DATE _____
 - DENIED DATE _____
 - DEFERRED DATE _____
- BY:
- DEANS COUNCIL
 - CURRICULAR ADJUSTMENT COMMITTEE
 - ACADEMIC UNIT
- FEE DUE _____
- DATE NOTIFIED _____

REMARKS: