



RESIDENCE LIFE Off Campus Application

Last Name _____ First Name _____ Student ID _____

Cell Phone Number _____ Email _____

I am applying to live off campus starting with the following academic term: Fall 2018

Graceland University On-campus Living Policy

Graceland University's Lamoni Campus is a residential campus. We believe living on campus is an essential part of the GU educational experience. All full-time students (enrolled in 12 credit hours or more) are required to live in university housing. Due to the limited availability of on campus housing, some students will be approved to live off campus. Students must have senior status (88 hours or more) to be eligible to apply live off campus, or meet one of the following four exemptions.

Automatic exemptions to the policy are granted for students who (please check all that apply to you):

- are 23 years of age or older
- are military veterans*
- have legal dependent(s) who live(s) with them*
- are legally married*

* Please include copy of documentation such as: a marriage license, birth certificate, or military ID with application.

Currently enrolled students who want to live off campus (who do not meet the above exemptions) must submit an Off Campus Application to the Residence Life Office by March 23. Applying to live off campus does not guarantee approval. Students who have been approved to live off campus will be notified within 7 business days of the deadline.

- I will be registered full-time for Fall 2018 classes by March 23. (Full time is 12 s.h. or more. This is mandatory for returning Graceland students.)

I UNDERSTAND THE FOLLOWING KEY POINTS:

(Place a check mark in the boxes to indicate you have read and understand the following statements)

- Submission of this application is not a guarantee of approval.
- I shouldn't sign a lease for off campus housing until I have received approval to move off campus by the Residence Life Office.
- I understand submission of false information is subject to dismissal from the university.

Rationale for requesting to live off campus (Please select one or both of the following options.):

- I currently, or will have Senior (88 s.h.) status by the end of the current semester, and wish to live off campus.
- Other rare situation which would warrant an exception to the policy. (Please provide an explanation of your rationale. If you need additional space you may attach it to this form.)

If approved, my last day on campus will be: _____

For Office Use Only:			
Date Received	Box #	Birth date	Age
Semester Hours Completed + In Progress:		Current Housing:	
Future Classification	GPA:	Approved / Denied	

Thinking About Moving Off Campus?

Not so fast! Before you decide what's best for you, consider this:

Students who live on campus are more likely to graduate than students who do not live on campus. They are more likely to have greater expectations for academic achievement and are more likely to remain in college and graduate.

University housing options are intentional about creating an environment for students to study, socialize, become more self-aware, foster meaningful relationships, develop leadership, and hone decision-making and communication skills. Your house membership crosses academic classification, geographic regions, socio-economic backgrounds, racial and cultural backgrounds, and all interest areas.

Still want to live off?

Make sure you have your finances in order. Your Graceland bill is simple and all inclusive, you may now be responsible for paying for some costs on your own. Finding a housing option that works for your budget requires some pre-planning.

To help you be prepared, we've put together this worksheet. Please remember prices for services in Lamoni can vary widely. Make sure you get estimates from YOUR place of future residence.

HOUSING	On Campus	Off Campus	Difference
Mortgage or rent			
Phone			
Electricity			
Gas			
Water Sewer/Trash			
Cable			
Maintenance or repairs			
Subtotals			

TRANSPORTATION	On Campus	Off Campus	Difference
Vehicle payment			
Insurance			
Fuel			
Subtotals			

FOOD	On Campus	Off Campus	Difference
Groceries			
Dining out			
Subtotals			

Helpful Hints:

- Lamoni Municipal Utilities can provide you with a 12 month history of utilities. This can help you budget accurately.
- Don't forget food! Many students greatly underestimate their food costs when they move off campus. The average college student spends between \$5-\$9.50 per meal.
- Most Lamoni landlords require a twelve month lease even if you don't plan on residing in Lamoni for the summer. Make sure you factor in those months to your academic year budget.
- Pick responsible roommates. If your roommate leaves at semester or stops paying rent/utilities, you could be responsible for their share of the rent or finding a new roommate. Your landlord will not find you a new roommate.